

# APPENDIX 3

Policy and Resources Committee

Statutory fees are set by section 110 of the Representation of the People Regulations 2001.

Central & Democratic Services

2019/20	Proposed Increase/decrease		2020/21	VAT Amount	2020/21 Charge Inc. VAT	VAT Rate
£	% Type	or £	£	£	£	
Electoral Services (Statutory):						
Sales of Electoral Registers/ Postal Vote Return report following Election			£10.00		£10.00	OS
- Per thousand names or part			£2.00		£2.00	OS
Sales of full or edited (Open) Register/ Notice of alteration/ Supply of Overseas Register			£10.00		£10.00	OS
- Per thousand names or part			£5.00		£5.00	OS
Supply of Computer Data: Electoral Registers/ Postal Vote Return report following Election			£20.00		£20.00	OS
- Per thousand names of part		£0.50	£1.50		£1.50	OS
Supply of Computer Data: Full or edited (Open) Register/ Notice of alteration/ Supply of Overseas Register			£20.00		£20.00	OS
- Per thousand names of part			£1.50		£1.50	OS
Copy of a Return of Declaration of Election Expenses	- Per side		£0.20		£0.20	OS

Policy and Resources Committee			Central & Democratic Services				
2019/20	Proposed Increase/decrease		2020/21	VAT Amount	2020/21 Charge Inc. VAT	VAT Rate	
£	% Type	or £	£	£	£		
Property Name Changes:							
Naming or renaming of a registered property		£70.00	£70.00	£0.00	£70.00	OS	
Renaming an existing street at resident request, per street		£250.00	£250.00	£0.00	£250.00	OS	
Renumbering an existing street at resident request, per property		£50.00	£50.00	£0.00	£50.00	OS	
Naming a new street		£100.00	£100.00	£0.00	£100.00	OS	
Naming of additional streets on the same application		£30.00	£30.00	£0.00	£30.00	OS	
Numbering new development (plots 1-10), per plot		£30.00	£30.00	£0.00	£30.00	OS	
Numbering new development (plots 11+), per plot		£20.00	£20.00	£0.00	£20.00	OS	
Numbering a block of flats, per block		£100.00	£100.00	£0.00	£100.00	OS	
Renumbering due to change in layout plan by developer (plots 1-10), per plot		£20.00	£20.00	£0.00	£20.00	OS	
Renumbering due to change in layout plan by developer (plots 11+), per plot		£15.00	£15.00	£0.00	£15.00	OS	

Policy and Resources Committee

Revenue Services

2019/20	Proposed Increase/decrease		2020/21	VAT Amount	2020/21 Charge Inc. VAT	VAT Rate
£	% Type	or £	£	£	£	

Revenues \*

Court costs added to Council Tax accounts.		£70.00		£70.00	£0.00	£70.00	OS
Court costs added to NNDR accounts.		£82.50		£82.50	£0.00	£82.50	OS

\* Charges agreed with Magistrates

**Prosperous Communities Committee**
**Car Parks & Bus Station**

2019/20	Proposed Increase/decrease		2020/21	VAT Amount	2020/21 Charge Inc. VAT	VAT Rate
£	%	Type or £	£	£	£	

**Car Parks**

Gainsborough not including Roseway	0-1 hours	£0.00		£0.00	£0.00	£0.00	S
	1-2 hours	£0.92		£0.92	£0.18	£1.10	S
	2-3 hours	£1.33		£1.33	£0.27	£1.60	S
	3-4 hours	£1.67		£1.67	£0.33	£2.00	S
	4-6 hours	£2.75		£2.75	£0.55	£3.30	S
	6+ hours	£3.25		£3.25	£0.65	£3.90	S
Roseway only	0-1 hours	£0.00		£0.00	£0.00	£0.00	S
	1-2 hours	£1.15		£1.15	£0.23	£1.40	S
	2-3 hours	£1.66		£1.66	£0.33	£2.00	S
	3-4 hours	£2.09		£2.09	£0.42	£2.50	S
	Travelodge permit	£5.42		£5.42	£1.08	£6.50	S
	6+ hours	£1.67		£1.67	£0.33	£2.00	S
Market Rasen	0-1 hours	£0.00		£0.00	£0.00	£0.00	S
	1-2 hours	£0.00		£0.00	£0.00	£0.00	S
	2-3 hours	£0.67		£0.67	£0.13	£0.80	S
	3-4 hours	£0.83		£0.83	£0.17	£1.00	S
	4-6 hours	£1.42		£1.42	£0.28	£1.70	S
	6+ hours	£1.67		£1.67	£0.33	£2.00	S

**Annual Season Tickets**

Gainsborough only	Mon-Sat	£510.00		£510.00	£102.00	£612.00	S
	Mon-Sat (If paid by monthly DD)	£440.00		£440.00	£88.00	£528.00	S
	Mon-Fri	£430.00		£430.00	£86.00	£516.00	S
	Mon-Fri (If paid by monthly DD)	£350.00		£350.00	£70.00	£420.00	S
Market Rasen Only	Mon-Sat	£180.00	£75.00	£255.00	£51.00	£306.00	S
	Mon-Sat (If paid by monthly DD)	£150.00	£70.00	£220.00	£44.00	£264.00	S
	Mon-Fri	£145.00	£70.00	£215.00	£43.00	£258.00	S
	Mon-Fri (If paid by monthly DD)	£120.00	£55.00	£175.00	£35.00	£210.00	S

**Penalty Charge Notice**

Higher Rate	£70.00		£70.00	£0.00	£70.00	OS
Higher rate discounted if paid within 14 days	£35.00		£35.00	£0.00	£35.00	OS
Lower Rate	£50.00		£50.00	£0.00	£50.00	OS
Lower rate discounted if paid within 14 days	£25.00		£25.00	£0.00	£25.00	OS

Penalty Charge Notices have replaced the Excess Charge Notice.

The Traffic Management Act 2004 has introduced differential Penalty Charge Notices.

Notices are categorised as 'Higher' or 'Lower' dependent on the severity of the parking infringement.

Higher penalties are payable at £70 and lower penalties at £50. These categories are as determined in National Guidance.

**Electric Vehicle Charging**

Roseway car park (2 charging bays)	charge per kWh	£0.25		£0.25	£0.05	£0.30	S
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**Bus Station**

Allocated stand	Per quarter for first stand	£298.50	3%	£307.50	£0.00	£307.50	OS
	Per quarter for second stand	£183.50	3%	£189.00	£0.00	£189.00	OS
Registered Casual Users Per Quarter		£56.00	3%	£57.50	£0.00	£57.50	OS

Prosperous Communities Committee

Markets

2019/20	Proposed Increase/decrease		2020/21	VAT Amount	2020/21 Charge Inc. VAT	VAT Rate
£	% Type	or £	£	£	£	

Gainsborough Market

Tuesday Market

Registered Trader

1 stall		£16.00		£16.00	£0.00	£16.00	OS
2 stalls		£27.00		£27.00	£0.00	£27.00	OS
3 stalls		£35.00		£35.00	£0.00	£35.00	OS
4 stalls		£43.00		£43.00	£0.00	£43.00	OS
5 stalls		£51.00		£51.00	£0.00	£51.00	OS

Casual Trader

1 stall		£17.50		£17.50	£0.00	£17.50	OS
2 stalls		£35.00		£35.00	£0.00	£35.00	OS
3 stalls		£52.50		£52.50	£0.00	£52.50	OS
4 stalls		£70.00		£70.00	£0.00	£70.00	OS
5 stalls		£87.50		£87.50	£0.00	£87.50	OS

Saturday Market

Registered Trader

1 stall		£10.00		£10.00	£0.00	£10.00	OS
2 stalls		£20.00		£20.00	£0.00	£20.00	OS
3 stalls		£25.00		£25.00	£0.00	£25.00	OS
4 stalls		£30.00		£30.00	£0.00	£30.00	OS
5 stalls		£35.00		£35.00	£0.00	£35.00	OS

Casual Trader

1 stall		£16.50		£16.50	£0.00	£16.50	OS
2 stalls		£33.00		£33.00	£0.00	£33.00	OS
3 stalls		£49.50		£49.50	£0.00	£49.50	OS
4 stalls		£66.00		£66.00	£0.00	£66.00	OS
5 stalls		£82.50		£82.50	£0.00	£82.50	OS

All new traders offered £7.50 per stall on Saturday for a maximum of 6 months

The 6 month period will be cumulative and will be calculated on a rolling basis for each trader

Once a trader has had 6 months discount no further discounts will be given irrespective of time gap between trading

Other Units (Vending Vans, Trailers etc.)

Tuesday Market

Registered Trader		£23.50		£23.50	£0.00	£23.50	OS
Casual Trader		£25.50		£25.50	£0.00	£25.50	OS

Saturday Market

Registered Trader		£15.00		£15.00	£0.00	£15.00	OS
Casual Trader		£20.00		£20.00	£0.00	£20.00	OS

Prosperous Communities Committee

Pre Application Advice

2019/20	Proposed Increase/decrease	2020/21	VAT Amount	2020/21 Charge Inc. VAT	VAT Rate
£	% Type or £	£	£	£	

**Development**

Householder development - do I need planning permission?		£0.00		£20.83	£4.17	£25.00	S
Householder development including alterations, extensions and outbuildings (this fee would also include establishing whether an application is required and any listed building consent enquiry if applicable)		£78.00	3%	£80.00	£16.00	£96.00	S
Non-residential changes of use including siting of caravans for sites under 1ha or buildings under 1,000 m <sup>2</sup> (gross)		£166.00	3%	£171.00	£34.20	£205.20	S
Non-residential changes of use including siting of caravans for sites of 1ha or above or buildings of 1,000 m <sup>2</sup> or above (gross)		£291.00	3%	£300.00	£60.00	£360.00	S
Development of 1-9 dwellings including changes of use to							
	1st dwelling	£200.00	3%	£206.00	£41.20	£247.20	S
	Additional dwellings	£111.00	3%	£114.00	£22.80	£136.80	S
Development of 10-49 dwellings including changes of use to							
	10th dwelling	£1,205.00	3%	£1,241.00	£248.20	£1,489.20	S
	Additional dwellings	£59.00	3%	£61.00	£12.20	£73.20	S
Development of 50 or more dwellings							
	minimum fee	£3,611.00	3%	£3,719.00	£743.80	£4,462.80	S
With additional fee subject to negotiation dependant on complexity of proposal.							
Encouragement to adopt a Planning Performance Agreement.							
Non-residential development where no floor space is created.		£107.00	3%	£110.00	£22.00	£132.00	S
Non-residential development up to 499 m <sup>2</sup> floor area, or 0.5 ha site		£146.00	3%	£150.00	£30.00	£180.00	S
Non-residential development between 500 and 999 m <sup>2</sup> floor area, or between 0.51ha and 1.0 ha.							
	For 500 m <sup>2</sup> or 0.51ha	£220.00	3%	£227.00	£45.40	£272.40	S
	Each additional 100 m <sup>2</sup> or 0.1 ha	£111.00	3%	£114.00	£22.80	£136.80	S
Non-residential development between 1,000 and 4,999 m <sup>2</sup> floor area, or between 1.1ha and 2.0ha.							
	For 1,000 m <sup>2</sup> or 1.1ha	£755.00	3%	£778.00	£155.60	£933.60	S
	Each additional 100 m <sup>2</sup> or 0.1 ha	£56.00	3%	£58.00	£11.60	£69.60	S
Non-residential development of 5,000 m <sup>2</sup> or more or 2.1ha or more.							
	Minimum fee	£3,073.00	3%	£3,165.00	£633.00	£3,798.00	S
With additional fee subject to negotiation dependant on complexity of proposal.							
Encouragement to adopt a Planning Performance Agreement.							
Variation or removal of condition.		£78.00	3%	£80.00	£16.00	£96.00	S
Advertisements		£78.00	3%	£80.00	£16.00	£96.00	S
Non-householder listed building consent		£151.00	3%	£156.00	£31.20	£187.20	S
Additional site visit		£132.00	3%	£136.00	£27.20	£163.20	S
Hazardous Substances		£ negotiable		£ negotiable			S

**N.B.**

1. The fee for a mixed use developments would be derived from the total of the fees for all elements.
2. Agricultural development and telecommunications are not included as they have their own national notification procedures which dictate whether there is an pre-application process fee or not.
3. Cross boundary pre-application fees will be based upon the amount of development in each authority (if a dwelling straddles the boundary, the authority with the majority its floor space will receive the fee for that dwelling).

## Prosperous Communities Committee

## Planning

2019/20	Proposed Increase/decrease		2020/21	VAT Amount	2020/21 Charge Inc. VAT	VAT Rate
£	% Type	or £	£	£	£	

Decision Notices, Consents, Determinations, Tree Preservation Orders, Enforcement Notices, S106 Agreements.	Per Item (black/white)	£25.90	3%		£27.00	£0.00	£27.00	OS
Plus officer time at cost recovery								
Other copies								
Copy plans - A4	Per side of A4 (black/white)	£0.20	3%		£0.20	£0.00	£0.20	OS
Copy plans - A3	Per copy	£0.50	3%		£0.50	£0.00	£0.50	OS
Copy plans - A2, A1, A0	Per copy	£6.10	3%		£6.30	£0.00	£6.30	OS
Information on planning records	Planning Control	£0.20	3%		£0.25	£0.05	£0.30	S
Requests for Planning Information	Planning - as per above plus officer time p	£57.90	3%		£59.50	£11.90	£71.40	S
				Plus officer time at cost recovery				
Plus officer time per hour at cost recovery								
Entry onto Self-Build and Custom-Build Housing Register		£50.00			£50.00	£0.00	£50.00	OS
Public Path Orders, i.e. Diversion Orders	Minimum charge	£525.31	3%		£541.00	£0.00	£541.00	OS
	Maximum charge	£1,574.91	3%		£1,622.00	£0.00	£1,622.00	OS
Plus actual advertisement costs								

**Prosperous Communities Committee**
**Planning Applications**

2019/20	Proposed Increase/decrease		2020/21	VAT Amount	2020/21 Charge Inc. VAT	VAT Rate
£	% Type	or £	£	£	£	

**Outline Applications**

All types of building per 0.1ha	Every 0.1ha where the site does not exceed 2.5 ha, £11,432 and an additional £138 for each 0.1ha in excess of 2.5 hectares, subject to a maximum in total of £150,000	£462.00		£462.00	£0.00	£462.00	OS
		£138.00		£138.00	£0.00	£138.00	OS

**Full Applications and Applications for Approval of Reserved Matters following an Outline Permission**

Alterations/extensions to existing dwellings	where the application relates to a single dwelling	£206.00		£206.00	£0.00	£206.00	OS
	where the application relates to 2 or more dwellings	£407.00		£407.00	£0.00	£407.00	OS
Erection of dwelling	where number of dwellings is less than 50. Where the number of dwellings exceeds 50, £22,859 and an additional £138 for each dwelling in excess of 50 subject to a maximum in total of £300,000	£462.00		£462.00	£0.00	£462.00	OS
Other buildings	Less than 40 m <sup>2</sup> floor space created	£234.00		£234.00	£0.00	£234.00	OS
	Between 40 and 75 m <sup>2</sup> floor space created	£462.00		£462.00	£0.00	£462.00	OS
	Every additional 75 m <sup>2</sup> up to 3750 m <sup>2</sup>	£462.00		£462.00	£0.00	£462.00	OS
	Over 3750 m <sup>2</sup> , £22,859 and an additional £138 for each 75 m <sup>2</sup> in excess of 3750 m <sup>2</sup> subject to a maximum in total of	£138.00		£138.00	£0.00	£138.00	OS
Plant or machinery	Where site does not exceed 5 ha; per 0.1ha	£462.00		£462.00	£0.00	£462.00	OS
	Over 5 ha £22,859 and an additional £138 for each 0.1ha in excess of 5 ha subject to a maximum in total of £300,000	£138.00		£138.00	£0.00	£138.00	OS
Agricultural Buildings	Less than 465 m <sup>2</sup> floor space created	£96.00		£96.00	£0.00	£96.00	OS
	Between 465 > 540 m <sup>2</sup>	£462.00		£462.00	£0.00	£462.00	OS
	Between 540 > 4215 m <sup>2</sup> , £462 for the first 540 m <sup>2</sup> then £462 per additional 75 m <sup>2</sup>	£462.00		£462.00	£0.00	£462.00	OS
	Over 4215 m <sup>2</sup> , £22,859 and an additional £138 for each 75 m <sup>2</sup> in excess of 4215 m <sup>2</sup> subject to a maximum in total of	£138.00		£138.00	£0.00	£138.00	OS
Glasshouses	No more than 465 m <sup>2</sup> floor space created	£96.00		£96.00	£0.00	£96.00	OS
	More than 465 m <sup>2</sup> floor space created	£2,580.00		£2,580.00	£0.00	£2,580.00	OS



2019/20	Proposed Increase/decrease	2020/21	VAT Amount	2020/21 Charge Inc. VAT	VAT Rate
£	£ Type or £	£	£	£	

**Changes of Use**

A building to more than one dwelling	no. of dwellings 50 or less	£462.00		£462.00	£0.00	£462.00	0%
	more than 50 dwellings, £22,853 and an additional £138 for each dwelling in excess of 50 dwellings subject to maximum in total of £300,000	£138.00		£138.00	£0.00	£138.00	0%
Use of land for deposit of refuse or waste materials or deposit of material remaining after mineral extraction. Use of land for storage of minerals in the open	Each 0.1 ha of the site area, where the site does not exceed 15 ha	£234.00		£234.00	£0.00	£234.00	0%
	Where the site exceeds 15 ha £34,334 and an additional £138 for each 0.1 ha in excess of 15ha subject to a maximum in total of £78,000	£138.00		£138.00	£0.00	£138.00	0%
Other material change of use of building or land		£462.00		£462.00	£0.00	£462.00	0%
<b>No Buildings Created</b>							
Ancillary to a dwelling		£206.00		£206.00	£0.00	£206.00	0%
Car parks, service roads, accesses at existing developments		£234.00		£234.00	£0.00	£234.00	0%
Exploratory drilling for oil/gas	Site area not exceeding 7.5 ha (per 0.1 ha)	£508.00		£508.00	£0.00	£508.00	0%
	Where the site exceeds 7.5 ha £38,070 and an additional £151 for each 0.1 ha in excess of 7.5 ha subject to a maximum in total of £300,000	£151.00		£151.00	£0.00	£151.00	0%
Other Operations - Minerals Working	Site area not exceeding 15 ha (per 0.1 ha)	£234.00		£234.00	£0.00	£234.00	0%
	Where the site exceeds 15 ha £34,334 and an additional £138 for each 0.1 ha in excess of 15 ha subject to a maximum in total of £78,000	£138.00		£138.00	£0.00	£138.00	0%
	In any other case £234 for each 0.1 ha of the site, subject to a maximum of £2,028	£234.00		£234.00	£0.00	£234.00	0%

**Advertisements**

Relating to the business on the premises		£132.00		£132.00	£0.00	£132.00	0%
Advance direction signs to a business		£132.00		£132.00	£0.00	£132.00	0%
Other advertisements		£462.00		£462.00	£0.00	£462.00	0%

**Prior Notifications and Approvals**

Larger home extensions		£36.00		£36.00	£0.00	£36.00	0%
Agriculture, forestry or demolition proposals		£36.00		£36.00	£0.00	£36.00	0%
Telecommunications		£462.00		£462.00	£0.00	£462.00	0%
Proposed change of use to state funded school or registered nursery		£36.00		£36.00	£0.00	£36.00	0%
Proposed change of use of agricultural building to a flexible use within shops, financial and professional services, restaurants and cafes, business, storage or distribution, hotels or assembly or leisure		£36.00		£36.00	£0.00	£36.00	0%
Proposed change of use of a building from office use to a dwelling house		£36.00		£36.00	£0.00	£36.00	0%
Proposed change of use of agricultural building to a dwelling house where there are no associated building operations		£36.00		£36.00	£0.00	£36.00	0%
Proposed change of use of agricultural building to a dwelling house and associated building operations		£206.00		£206.00	£0.00	£206.00	0%
Proposed change of use of a building from retail or mixed use retail and residential use to a dwelling house where there are no associated building operations		£206.00		£206.00	£0.00	£206.00	0%
Proposed change of use of a building from retail or mixed use retail and residential use to a dwelling house and associated building operations		£206.00		£206.00	£0.00	£206.00	0%
Permitted development rights removed (Article 4)		£36.00		£36.00	£0.00	£36.00	0%

**Other Applications**

Renewal of temporary permission		£0.00	The equivalent planning application fee				0%
Variation or removal of a condition		£234.00		£234.00	£0.00	£234.00	0%
Non-Profit making club, society, organization or trust, providing sports or recreational facilities		£462.00		£462.00	£0.00	£462.00	0%
Lawful Development Certificates - Existing Development	For 50 or fewer dwellings	£462.00		£462.00	£0.00	£462.00	0%
	For more than 50 dwellings, £22,853 and £138 for each dwelling over 50 up to a total maximum of £300,000	£138.00		£138.00	£0.00	£138.00	0%
Lawful Development Certificates - Proposed Development			Half the equivalent application fee				0%
Request for written confirmation of compliance with conditions	alterations or extensions to existing dwellings	£34.00		£34.00	£0.00	£34.00	0%
Request for written confirmation of compliance with conditions	In all other areas	£116.00		£116.00	£0.00	£116.00	0%
Non-material amendment	Householder application	£34.00		£34.00	£0.00	£34.00	0%
Non-material amendment	In all other areas	£234.00		£234.00	£0.00	£234.00	0%
Permission in Principle	per 0.1 ha	£402.00		£402.00	£0.00	£402.00	0%



2019/20	Proposed Increase		2020/21	VAT Amount	2020/21 Charge Inc. VAT	VAT Rate
£	% Type	or £	£	£	£	

**CIL Charging Schedule - residential charging zones (charge per m<sup>2</sup>)**

Zone 1 Lincoln Strategy Area (LSA)	£25.00			£25.00	£0.00	£25.00	0%
Zone 2 Non Lincoln Strategy Area	£15.00			£15.00	£0.00	£15.00	0%
Zone 3 North East Quadrant Sustainable Urban Extension	£20.00			£20.00	£0.00	£20.00	0%
Zone 4 Gainsborough West (as shown shaded green on the charging schedule map of Gainsborough)	£0.00			£0.00	£0.00	£0.00	0%
£0 charge for apartments across all zones							

**CIL Charging Schedule - commercial charging zones (applicable to whole district) (charge per m<sup>2</sup>)**

Convenience Retail*	£40.00			£40.00	£0.00	£40.00	0%
All Other Uses**	£0.00			£0.00	£0.00	£0.00	0%

\* Convenience retail is defined as everyday items including food, drink and non-durable household goods

\*\* All other uses and the £0 rate include comparison retail and retail warehousing

No change is permitted to the CIL charging schedule without a full examination by The Planning Inspectorate

**Prosperous Communities Committee**
**Fixed Penalty Notices**

2019/20	Proposed Increase/decrease		2020/21	VAT Amount	2020/21 Charge Inc. VAT	VAT Rate
£	% Type	or £	£	£	£	
£75.00			£75.00	£0.00	£75.00	OS
£50.00			£50.00	£0.00	£50.00	OS
£300.00			£300.00	£0.00	£300.00	OS
£300.00			£300.00	£0.00	£300.00	OS
£75.00			£75.00	£0.00	£75.00	OS
£100.00			£100.00	£0.00	£100.00	OS
£75.00			£75.00	£0.00	£75.00	OS
£100.00			£100.00	£0.00	£100.00	OS
£75.00			£75.00	£0.00	£75.00	OS
£200.00			£200.00	£0.00	£200.00	OS
£100.00			£100.00	£0.00	£100.00	OS
£100.00			£100.00	£0.00	£100.00	OS
£75.00			£75.00	£0.00	£75.00	OS
£100.00			£100.00	£0.00	£100.00	OS
£75.00			£75.00	£0.00	£75.00	OS
£400.00			£400.00	£0.00	£400.00	OS
£307.20	3%		£316.00	£0.00	£316.00	OS
£100.00			£100.00	£0.00	£100.00	OS
£307.20	3%		£316.00	£0.00	£316.00	OS

## Prosperous Communities Committee

<b>Pest Control and Stray Dogs</b>
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2019/20	Proposed Increase/decrease		2020/21	VAT Amount	2020/21 Charge Inc. VAT	VAT Rate
£	½ Type	or £	£	£	£	

Concessionary rates apply to residents in receipt of benefit or whose only source of income is the State Retirement Pension. A re-imbursement will be given to those residents qualifying for the concession.								
Reclaim of Stray Dogs	Prescribed fee	£25.00			£25.00	£0.00	£25.00	OS
	Collection fee	£42.00			£42.00	£0.00	£42.00	OS
	Plus kennel and vet fees as incurred by the authority.							

Prosperous Communities Committee

Strategic Housing

2019/20	Proposed Increase/decrease		2020/21	VAT Amount	2020/21 Charge Inc. VAT	VAT Rate
£	% Type	or £	£	£	£	

**Housing Enforcement Charges**

Mandatory HMO Licence Application	Up to 5 units / bedrooms	£800.00	£25.00	£825.00	£0.00	£825.00	OS
	Per additional unit	£50.00		£50.00	£0.00	£50.00	OS
	Maximum charge - n/a						
Mandatory HMO Licence Renewal	Up to 5 units / bedrooms	£700.00		£700.00	£0.00	£700.00	OS
	Per additional unit	£50.00		£50.00	£0.00	£50.00	OS
	Maximum charge - n/a						
Hazard Awareness Notice	None				£0.00	£0.00	OS
Improvement Notice	For one hazard			£350.00	£0.00	£350.00	OS
Emergency Remedial Action Notice (plus work - see below)	Cost of works plus hourly rate of officer time	Cost of works plus officer time to execute		Cost of works plus officer time to execute	£0.00	£0.00	OS
	Officer time charged at £30 per hour						
Prohibition Order				£350.00	£0.00	£350.00	OS
Emergency Prohibition Order				£350.00	£0.00	£350.00	OS
Demolition Order				£350.00	£0.00	£350.00	OS
Immigration Procedure Inspection	Per inspection	£65.00	6%	£70.00	£14.00	£84.00	S
Mobile Homes Act 2013 - Compliance Notice	Hourly rate of relevant officers with on costs plus work in default costs of works						OS
Mobile Homes Act 2014 - Emergency Remedial Action Notice	Hourly rate of relevant officers with on costs plus work in default cost of works						OS
Penalty Charge Notice (Smoke and Carbon Monoxide Alarm (England) Regulations 2015)	Up to £5,000						OS
Notice of Intent (Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc.)) (England) Order 2014)	Up to £5,000						OS
Works In Default of any Legislation or Emergency Remedial Action*	Base charge	Cost of work plus hourly rate of officer with on					OS
Selective Licensing	W/LDC Scheme Fee	£375.00		£375.00	£0.00	£375.00	OS
	Co-Regulated Scheme (w/LDC Fee)	£120.00		£120.00	£0.00	£120.00	OS
Enforcement of the Domestic Minimum Level of Energy Efficiency (under the Energy Efficiency (Private Rented Property)(England and Wales) Regulations 2015, as amended)	up to £5,000						OS
Housing and Planning Act - Civil Penalties	up to £30,000						
The Electrical Safety Standards in the Private Rented Sector (England) Regulations 2020 - Civil Penalties	up to £30,000						

\* Outside the scope of VAT unless the owner agrees in which case VAT is chargeable at the standard rate.

Prosperous Communities Committee

Mobile Homes

2019/20	Proposed Increase/decrease		2020/21	VAT Amount	2020/21 Charge Inc. VAT	VAT Rate
£	% Type	or £	£	£	£	

Mobile Homes Act 2013

Issue of a New Licence		£300.00		£300.00	£0.00	£300.00	0%
Deposit of Site Rules		£30.00		£30.00	£0.00	£30.00	0%
Transfer and Alteration of a Licence		£100.00		£100.00	£0.00	£100.00	0%

**Prosperous Communities Committee**
**Environment Services Local Air Pollution**
**All charges are set by DEFRA**

	2019/20	Proposed Increase/decrease		2020/21	VAT Amount	2020/21 Charge Inc. VAT	VAT Rate
		£	% Type or £				
Application Fee							
- Standard Process	£1,650.00			£1,650.00	£0.00	£1,650.00	OS
- Reduced fee activities	£155.00			£155.00	£0.00	£155.00	OS
PVRI and PVR II activities	£257.00			£257.00	£0.00	£257.00	OS
Vehicle refinishers, & Parts 2, 3, 4 reduced fee activity	£362.00			£362.00	£0.00	£362.00	OS
- Mobile Screening and crushing plant	£1,650.00			£1,650.00	£0.00	£1,650.00	OS
- For the third to seventh applications	£985.00			£985.00	£0.00	£985.00	OS
- For the eighth and subsequent applications	£498.00			£498.00	£0.00	£498.00	OS
An additional charge of £297 applies to the above where the permit is for a combined part B and waste installation.							
Late Application Fee Schedule B reduce fee activity	£71.00			£71.00	£0.00	£71.00	OS
Late Application for other Part B activity or any other solvent	£1,188.00			£1,188.00	£0.00	£1,188.00	OS
Late Application for Mobile Plant	£1,188.00			£1,188.00	£0.00	£1,188.00	OS
Late Application Fee Schedule B Vehicle refinishers or any other Part B	279			279	£0.00	279	OS
Annual Subsistence Fee -Standard Process							
Low	£772.00			£772.00	£0.00	£772.00	OS
Medium	£1,161.00			£1,161.00	£0.00	£1,161.00	OS
High	£1,747.00			£1,747.00	£0.00	£1,747.00	OS
An additional charge of £104 for Low, £156 for Medium and £207 for High applies to the above where the permit is for a combined part B and waste installation.							
- Reduced fee activities							
Low	£79.00			£79.00	£0.00	£79.00	OS
Medium	£158.00			£158.00	£0.00	£158.00	OS
High	£237.00			£237.00	£0.00	£237.00	OS
- PVRI & II Combined							
Low	£113.00			£113.00	£0.00	£113.00	OS
Medium	£226.00			£226.00	£0.00	£226.00	OS
High	£341.00			£341.00	£0.00	£341.00	OS
- Vehicle refinishers							
Low	£228.00			£228.00	£0.00	£228.00	OS
Medium	£365.00			£365.00	£0.00	£365.00	OS
High	£548.00			£548.00	£0.00	£548.00	OS
- Mobile Screening and crushing plant 1st to 2nd Permits							
Low	£626.00			£626.00	£0.00	£626.00	OS
Medium	£1,034.00			£1,034.00	£0.00	£1,034.00	OS
High	£1,551.00			£1,551.00	£0.00	£1,551.00	OS
- Mobile Screening and crushing plant 3rd to 7th Permits							
Low	£385.00			£385.00	£0.00	£385.00	OS
Medium	£617.00			£617.00	£0.00	£617.00	OS
High	£924.00			£924.00	£0.00	£924.00	OS
- Mobile Screening and crushing plant 8th and Subsequent permits							
Low	£198.00			£198.00	£0.00	£198.00	OS
Medium	£314.00			£314.00	£0.00	£314.00	OS
High	473			£473.00	£0.00	£473.00	OS

Prosperous Communities Committee

Environment Services Local Air Pollution  
continued

		2019/20	Proposed Increase/decrease		2020/21	VAT Amount	2020/21 Charge Inc. VAT	VAT Rate
		£	%	Type or £	£	£	£	
All charges are set by DEFRA								
Application Fee for Part A(2) Activity								
For Each Part A(2)		£3,363.00			£3,363.00	£0.00	£3,363.00	OS
SWIP (Small Waste Incineration Plant Installation		£3,363.00			£3,363.00	£0.00	£3,363.00	OS
Mobile Small Waste Incineration Plant		£3,363.00			£3,363.00	£0.00	£3,363.00	OS
Late Fee Application Part A(2)		£1,188.00			£1,188.00	£0.00	£1,188.00	OS
Variation of Part A(2) Permit		£1,368.00			£1,368.00	£0.00	£1,368.00	OS
Subsistence Charge for Part A(2)	Low	£1,343.00			£1,343.00	£0.00	£1,343.00	OS
	Medium	£1,507.00			£1,507.00	£0.00	£1,507.00	OS
	High	£2,230.00			£2,230.00	£0.00	£2,230.00	OS
Where a part B installation is subject to reporting under the E-PRTR regulation an additional charge of £104 applies.								
Transfer and Surrender								
Transfer Schedule B Part B Reduced Fee Activity	Total Transfer	£0.00			£0.00	£0.00	£0.00	OS
Transfer Schedule B Part B Reduced Fee Activity	Partial Transfer	£47.00			£47.00	£0.00	£47.00	OS
Transfer Schedule B Part B Any Other Part B or Solvent Emission Act	Total Transfer	£169.00			£169.00	£0.00	£169.00	OS
Transfer Schedule B Part B Any Other Part B or Solvent Emission Act	Partial Transfer	£497.00			£497.00	£0.00	£497.00	OS
Joint Application to Transfer Part B Mobile Plant		£53.00			£53.00	£0.00	£53.00	OS
Surrender Part B Permit		£0.00			£0.00	£0.00	£0.00	OS
Part A(2) Total Transfer		£235.00			£235.00	£0.00	£235.00	OS
Part A(2) Partial Transfer		£698.00			£698.00	£0.00	£698.00	OS
Part A(2) Surrender Permit		£698.00			£698.00	£0.00	£698.00	OS
Part A (2) where the substantial change results in SWIP		£3,363.00			£3,363.00	£0.00	£3,363.00	OS
Substantial Change								
Reduce Fee Activity		£102.00			£102.00	£0.00	£102.00	OS
Other Part B or Solvent Emission Activity		£1,050.00			£1,050.00	£0.00	£1,050.00	OS
- Standard process where the substantial change results in a new PPC activity		£1,650.00			£1,650.00	£0.00	£1,650.00	OS
- New operator at low risk reduced fee		£78.00			£78.00	£0.00	£78.00	OS
Subsistence charges can be paid in four equal instalments at an additional cost of £38 p.a.								
Reduced Subsistence Charge		£52.00			£52.00	£0.00	£52.00	OS
Late Fee Payment of Subsistence Fees		£52.00			£52.00	£0.00	£52.00	OS



Prosperous Communities Committee

Environment Services Local Air Pollution

**\*\*All statutory charges are set by DEFRA**

2019/20	Proposed	2020/21	VAT	2020/21	VAT Rate
£	% Type or £	£	£	£	
Request for Information / Document Disclosure where Charging is	Minimum per request plus cost of materials	£72.00	6%	£76.00	OS
	Thereafter per hour	£42.00	6%	£45.00	OS
Health Certificates		£52.00	6%	£55.00	OS
Food Premises Register	Per page	£3.00	6%	£3.00	OS
SFBB Pack	(including diary)	£10.00	6%	£11.00	S
Diary Refill		£6.00		£6.00	S
Private Water Supply Work	Cost Recovery - Mileage (Per Mile)	£0.40		£0.40	OS
	Risk assessment - Maximum Hourly Charge	£42.31		£42.31	OS
	Sampling (each visit) - Maximum Hourly Charge	£42.31		£42.31	OS
	Investigation - Maximum Hourly Charge	£42.31		£42.31	OS
	Granting an authorisation (each authorisation) -	£37.27		£37.27	OS
	Analysing a sample:-				
	Full Laboratory Costs	as per		as per	OS
	Full Courier Charges	as per		as per	OS
Food Advisory	Charge for a visit (up to a maximum 2 hours contact time)	£130.00	3%	£134.00	S
	Charge for additional hours	£42.00	3%	£43.00	S
Food Hygiene Rating Scheme	Re-inspections	£160.00	3%	£165.00	OS
Health Act 2006	Smoking in a smoke free place	£50.00		£50.00	OS
	Failure to display no smoking sign	£200.00		£200.00	OS

\* Private Water Supply Work 19/20 moved from a flat fee to a maximum hourly rate.

## Prosperous Communities Committee

## Licensing – Gambling Act

2019/20	Proposed Increase/decrease		2020/21	VAT Amount	2020/21 Charge Inc. VAT	VAT Rate
£	% Type	or £	£	£	£	

**Bingo Premises Licence**

Application Fee for Provisional Statement			£986.10	3%	£1,015.70	£0.00	£1,015.70	OS
Licence for Provisional Statement Premises			£888.30	3%	£914.90	£0.00	£914.90	OS
Application Fee New Premises			£986.10	3%	£1,015.70	£0.00	£1,015.70	OS
Annual Fee			£823.10	3%	£847.80	£0.00	£847.80	OS
Variation of Licence			£986.10	3%	£1,015.70	£0.00	£1,015.70	OS
Transfer Fee			£854.20	3%	£879.80	£0.00	£879.80	OS
Application for Reinstatement			£854.20	3%	£879.80	£0.00	£879.80	OS

**Adult Gaming Centre**

Application Fee for Provisional Statement			£986.10	3%	£1,015.70	£0.00	£1,015.70	OS
Licence for Provisional Statement Premises			£888.30	3%	£914.90	£0.00	£914.90	OS
Application Fee New Premises			£986.10	3%	£1,015.70	£0.00	£1,015.70	OS
Annual Fee			£854.20	3%	£879.80	£0.00	£879.80	OS
Variation of Licence			£896.50	3%	£923.40	£0.00	£923.40	OS
Transfer Fee			£854.20	3%	£879.80	£0.00	£879.80	OS
Application for Reinstatement			£854.20	3%	£879.80	£0.00	£879.80	OS

**Family Entertainment Centre**

Application Fee for Provisional Statement			£986.10	3%	£1,015.70	£0.00	£1,015.70	OS
Licence for Provisional Statement Premises			£887.20	3%	£913.80	£0.00	£913.80	OS
Application Fee New Premises			£986.10	3%	£1,015.70	£0.00	£1,015.70	OS
Annual Fee			£750.00		£750.00	£0.00	£750.00	OS
Variation of Licence			£896.50	3%	£923.40	£0.00	£923.40	OS
Transfer Fee			£823.10	3%	£847.80	£0.00	£847.80	OS
Application for Reinstatement			£823.10	3%	£847.80	£0.00	£847.80	OS

**Betting Premises (Other)**

Application Fee for Provisional Statement			£986.10	3%	£1,015.70	£0.00	£1,015.70	OS
Licence for Provisional Statement Premises			£887.20	3%	£913.80	£0.00	£913.80	OS
Application Fee New Premises			£986.10	3%	£1,015.70	£0.00	£1,015.70	OS
Annual Fee			£600.00		£600.00	£0.00	£600.00	OS
Variation of Licence			£986.10	3%	£1,015.70	£0.00	£1,015.70	OS
Transfer Fee			£854.20	3%	£879.80	£0.00	£879.80	OS
Application for Reinstatement			£854.20	3%	£879.80	£0.00	£879.80	OS

**Betting Premises (Tracks)**

Application Fee for Provisional Statement			£986.10	3%	£1,015.70	£0.00	£1,015.70	OS
Licence for Provisional Statement Premises			£887.20	3%	£913.80	£0.00	£913.80	OS
Application Fee New Premises			£986.10	3%	£1,015.70	£0.00	£1,015.70	OS
Annual Fee			£775.50	3%	£798.80	£0.00	£798.80	OS
Variation of Licence			£986.10	3%	£1,015.70	£0.00	£1,015.70	OS
Transfer Fee			£823.10	3%	£847.80	£0.00	£847.80	OS
Application for Reinstatement			£823.10	3%	£847.80	£0.00	£847.80	OS

**Prosperous Communities Committee**
**Licensing – Gambling Act (contd)**

2019/20	Proposed Increase/decrease		2020/21	VAT Amount	2020/21 Charge Inc. VAT	VAT Rate
£	% Type	or £	£	£	£	

**Miscellaneous**

Change of Circumstances			£50.00		£50.00	£0.00	£50.00	OS
Fee for Copy of a Licence Under the Gambling Act 2005			£24.80	£0.20	£25.00	£0.00	£25.00	OS
Temporary Usage License			£390.10		£390.10	£0.00	£390.10	OS

**Unlicensed FEC's & Prize gaming Permits (10 year duration)**

New Gaming Machine Permit (no annual fee)			£300.00		£300.00	£0.00	£300.00	OS
Renewal			£300.00		£300.00	£0.00	£300.00	OS
Change of name on permit			£25.00		£25.00	£0.00	£25.00	OS
Copy of permit			£15.00		£15.00	£0.00	£15.00	OS
New Prize Gaming Permit (no annual fee)			£300.00		£300.00	£0.00	£300.00	OS
Renewal			£300.00		£300.00	£0.00	£300.00	OS
Change of name on permit			£25.00		£25.00	£0.00	£25.00	OS
Copy of permit			£15.00		£15.00	£0.00	£15.00	OS

**Club Gaming Permit & Club Machine Permit (10 year duration)**

New grant Club Gaming Permit			£200.00		£200.00	£0.00	£200.00	OS
New grant Club Gaming Permit with Club Premises Certificate (fast track)			£100.00		£100.00	£0.00	£100.00	OS
Renewal			£200.00		£200.00	£0.00	£200.00	OS
Renewal of Club Gaming Permit with Club Premises Certificate (fast track)			£100.00		£100.00	£0.00	£100.00	OS
Annual Fee			£50.00		£50.00	£0.00	£50.00	OS
Variation			£100.00		£100.00	£0.00	£100.00	OS
Copy of permit			£15.00		£15.00	£0.00	£15.00	OS

**Lotteries**

Society Lottery – New			£40.00		£40.00	£0.00	£40.00	OS
Society Lottery – Renewal			£20.00		£20.00	£0.00	£20.00	OS

**Machines in Alcohol Licensed premises – 3 or more machines**

New			£150.00		£150.00	£0.00	£150.00	OS
Annual Fee			£50.00		£50.00	£0.00	£50.00	OS
Transfer			£25.00		£25.00	£0.00	£25.00	OS
Variation			£100.00		£100.00	£0.00	£100.00	OS
Change of name on permit			£25.00		£25.00	£0.00	£25.00	OS
Copy of gaming machine permit			£15.00		£15.00	£0.00	£15.00	OS
Gambling Machine Permit – Up to 2 Machines		One-off fee	£50.00		£50.00	£0.00	£50.00	OS

2019/20	Proposed Increase/decrease	2020/21	VAT Amount	2020/21 Charge Inc. VAT	VAT Rate
£	% Type or £	£	£	£	

<b>Taxi Licensing (Including Horse Drawn Omnibus)</b>					
Driver's License Application (3Yr)	New/Renewal	£161.00	6%	£171.00	£0.00
Knowledge Test Fee	New or Lapsed Driver Licenses	£33.00	6%	£35.00	£0.00
Knowledge Test Fee	Retest	£33.00	6%	£35.00	£0.00
DBS Check	On New or Renewal	£44.00		£44.00	£0.00
DBS Admin Fee*	On New or Renewal	£10.00		£10.00	£0.00
	<i>*This fee is controlled by City of Lincoln Council and subject to change</i>				
Vehicle License	New	£243.00		£243.00	£0.00
Vehicle License	Renewal	£243.00		£243.00	£0.00
Replacement Plate ADD cost of materials	Plate only (does not include cost of plate)	£28.00	3%	£29.00	£0.00
Replacement Plate & Bracket ADD cost of materials	Plate and Bracket (does not include cost of plate & bracket)	£37.00	3%	£38.00	£0.00
Private Hire Operators Licence (5Yr)		£210.00	6%	£223.00	£0.00
Transfer of Ownership of Taxi/Private Hire Vehicle License		£26.00	6%	£28.00	£0.00
<b>Alcohol and Entertainment Licenses</b>					
<b>New Premise Licence</b>					
Category A		£100.00		£100.00	£0.00
Category B		£190.00		£190.00	£0.00
Category C		£315.00		£315.00	£0.00
Category D		£450.00		£450.00	£0.00
Category E		£635.00		£635.00	£0.00
Large scale application >4999 (minimum fee applies)		£1,000.00		£1,000.00	£0.00
Variation of Premises Licence		£100 - £635		£100 - £635	£0.00
Change of DPS or Disapplication of DPS		£23.00		£23.00	£0.00
<b>Annual fee demand</b>					
Category A		£70.00		£70.00	£0.00
Category B		£180.00		£180.00	£0.00
Category C		£295.00		£295.00	£0.00
Category D		£320.00		£320.00	£0.00
Category E		£350.00		£350.00	£0.00
Large scale annual fee >4999 (minimum fee applies)		£500.00		£500.00	£0.00
Minor Variation		£89.00		£89.00	£0.00
Provisional Statement		£195.00		£195.00	£0.00
Register of Interest		£21.00		£21.00	£0.00
Copy of Licence		£10.50		£10.50	£0.00
Club Premises Certificate - New		£100 - £635		£100 - £635	£0.00
Club Premises Certificate - Variation		£100 - £635		£100 - £635	£0.00
Club Premises Certificate - Minor Variation		£89.00		£89.00	£0.00
Personal Licence - New		£37.00		£37.00	£0.00
Personal Licence - Change of name /address		£10.50		£10.50	£0.00
Personal Licence - Copy of Licence (card part, paper part or both)		£10.50		£10.50	£0.00
Transfer of Premises Licence		£23.00		£23.00	£0.00
Temporary Event Notice		£21.00		£21.00	£0.00
Skin Piercing	Premises registration	£180.00	3%	£185.00	£0.00
	Personal registration	£47.00	6%	£50.00	£0.00
Street Trading Consents		£176.00	6%	£187.00	£0.00
Copy of Any Licence Not Covered by the Licensing Act 2003 or Gambling Act 2005		£26.00		£26.00	£0.00

Prosperous Communities Committee

Licensing (contd)

		2019/20	Proposed Increase/decrease		2020/21	VAT Amount	2020/21 Charge inc. VAT	VAT Rate
		£	£ Type	or £	£	£	£	
Sale of Animals	New (Part A)	£182.00	6%		£193.00	£0.00	£193.00	OS
	New (Part B)	£102.00	6%		£108.00	£0.00	£108.00	OS
	Renewal (Part A)	£182.00	6%		£193.00	£0.00	£193.00	OS
	Renewal (Part B)	£102.00	6%		£108.00	£0.00	£108.00	OS
Animal Boarding Establishments (Excludes vet fees payable direct to vet)	Cats or Dogs - New (Part A)	£228.00	6%		£242.00	£0.00	£242.00	OS
	Cats or Dogs - New (Part B)	£102.00	6%		£108.00	£0.00	£108.00	OS
	Cats or Dogs - Renewal (Part A)	£228.00	6%		£242.00	£0.00	£242.00	OS
	Cats or Dogs - Renewal (Part B)	£102.00	6%		£108.00	£0.00	£108.00	OS
	Cats and Dogs (Dual) - New (Part A)	£263.00	6%		£285.00	£0.00	£285.00	OS
	Cats and Dogs (Dual) - New (Part B)	£102.00	6%		£108.00	£0.00	£108.00	OS
	Cats and Dogs (Dual) - Renewal (Part A)	£263.00	6%		£285.00	£0.00	£285.00	OS
	Cats and Dogs (Dual) - Renewal (Part B)	£102.00	6%		£108.00	£0.00	£108.00	OS
	Home Boarding - New (Part A)	£151.00	6%		£160.00	£0.00	£160.00	OS
	Home Boarding - New (Part B)	£102.00	6%		£108.00	£0.00	£108.00	OS
	Home Boarding - Renewal (Part A)	£151.00	6%		£160.00	£0.00	£160.00	OS
	Home Boarding - Renewal (Part B)	£102.00	6%		£108.00	£0.00	£108.00	OS
Hiring of Horses	New or Renewal (Part A) + vet fee	£228.00	6%		£242.00	£0.00	£242.00	OS
	New or Renewal (Part B) + vet fee	£102.00	6%		£108.00	£0.00	£108.00	OS
Dog Breeding	New (part A) + vet fee	£228.00	6%		£242.00	£0.00	£242.00	OS
	New (part B)	£102.00	6%		£108.00	£0.00	£108.00	OS
	Renewal (Part A)	£228.00	6%		£242.00	£0.00	£242.00	OS
	Renewal (Part B)	£102.00	6%		£108.00	£0.00	£108.00	OS
Dog Day Care	New or Renewal (Part A)	£151.00	6%		£160.00	£0.00	£160.00	OS
	New or Renewal (Part B)	£102.00	6%		£108.00	£0.00	£108.00	OS
Exhibition Of Animals	New or Renewal (Part A)	£151.00	6%		£160.00	£0.00	£160.00	OS
	New or Renewal (Part B)	£102.00	6%		£108.00	£0.00	£108.00	OS
Application to be re-rated	per hour or part of	£63.00			£63.00	£0.00	£63.00	OS
Variation to the licence	per hour or part of	£63.00			£63.00	£0.00	£63.00	OS
Dangerous Wild Animals (Excluding vet fees)	Vets fees plus admin costs of	£150.00	6%		£159.00	£0.00	£159.00	OS
Zoos (Excluding vet fees) - 4 yr. initial application	Part A Vets fees plus admin/costs inc initial inspection	£375.00	6%		£398.00	£0.00	£398.00	OS
Zoos Yr. 2 + Yr. 3 informal visits	Part B Compliance checks			£298.00	£298.00	£0.00	£298.00	OS
Zoos (Excluding vet fees) - 6 yr. licence	Part A Vets fees plus admin/costs inc initial inspection	£535.00	6%		£567.00	£0.00	£567.00	OS
Zoos Yr. 2 + Yr. 3 + Yr. 4 + Yr. 5 informal visits	Part B Compliance checks for yr. 2, 3, 5. Yr. 4 more in depth check			£1,134.00	£1,134.00	£0.00	£1,134.00	OS
<b>Scrap Metal</b>								
New/Renewal Collectors fee - 3 yr.	Admin/processing of application (part A)	£101.00	6%		£107.00	£0.00	£107.00	OS
	Document inspection - year 1 (part B)	£36.00	6%		£38.00	£0.00	£38.00	OS
	Document inspection - year 2 (part B)	£36.00	6%		£40.00	£0.00	£40.00	OS
	Document inspection - year 3 (part B)	£36.00	6%		£40.00	£0.00	£40.00	OS
Change of details, name / address		£108.00		£68.00	£40.00	£0.00	£40.00	OS
New/Renewal Site fee - 3 yr.	Part A Admin of application includes initial yr. 1 inspection	£396.00	3%		£408.00	£0.00	£408.00	OS
	Part B Follow up compliance inspection by 2 officers - yr 1	£249.00	3%		£256.00	£0.00	£256.00	OS
	Part B Follow up compliance inspection - year 2 by 2 officers	£257.00	3%		£265.00	£0.00	£265.00	OS
Change of site manager		£75.00		£35.00	£40.00	£0.00	£40.00	OS
Sex Shop Licences and Sexual Entertainment Venues	Initial application (part A)	£1,887.00			£1,887.00	£0.00	£1,887.00	OS
	compliance check (part B)	£129.00	3%		£133.00	£0.00	£133.00	OS
	Renewal (part A)	£308.00	3%		£317.00	£0.00	£317.00	OS
	compliance check (part B)	£129.00	3%		£133.00	£0.00	£133.00	OS
	Transfer fee	£408.00		£187.00	£221.00	£0.00	£221.00	OS

\* To comply with legal requirements relevant licence fees are now made up of two parts. Part A is payable upon application, and Part B is only payable if the licence is granted and must be paid prior to the licence being issued. Applicants may, if they wish, pay both parts together at the time of the application but are under no obligation to do so. If an applicant does pay both parts of the fee at the time of the application and the licence is subsequently

**Prosperous Communities Committee**
**Land Charges**

2019/20	2020/21	Proposed		2020/21	VAT Amount	2020/21 Charge Inc. VAT	VAT Rate
		Increase	decrease				
£	£	%	Type or £	£	£	£	
Access to data	Access to information not held on public registers (includes £5 admin fee)	£21.00	6%	£22.50	£0.00	£22.50	OS
	Cancellation Fee	£5.50	6%	£6.00	£0.00	£6.00	OS
LLC1	Any one part of the register	£7.00	6%	£7.50	£0.00	£7.50	OS
	Whole of the register	£21.00	6%	£22.50	£0.00	£22.50	OS
	Per additional parcel (maximum of £16)	£1.00	6%	£1.00	£0.00	£1.00	OS
CON 29R	One parcel	£67.00	6%	£71.00	£14.20	£85.20	S
	Each additional parcel	£15.00	6%	£16.00	£3.20	£19.20	S
	Lincolnshire County Council Fee	£21.00	0%	£23.10	£4.62	£27.72	S
<b>CON 290</b>							
submitted with CON29R or LLC1	Each printed enquiry	£16.50	6%	£17.50	£3.50	£21.00	S
submitted on its own	Each printed enquiry	£16.50	6%	£17.50	£3.50	£21.00	S
Administration Fee		£12.00	6%	£12.50	£2.50	£15.00	S
Additional Enquiries *	Per additional enquiry	£28.50	6%	£30.00	£6.00	£36.00	S/O
Filing a definitive certificate of the Lands Tribunal		£3.00	6%	£3.00	£0.00	£3.00	OS
Office copy of any entry in the register (not including a copy or extract of any plan or document filed pursuant to these rules)	Fee set according to time and work involved						S

\* The VAT treatment of this supply will follow the treatment of the initial search (e.g. if CON29 it will be taxable, but if LLC1 it will be outside the scope)



**Prosperous Communities Committee**
**Cemeteries**

2019/20	Proposed Increase/decrease	2020/21	VAT Amount	2020/21 Charge Inc. VAT	VAT Rate
£	% Type or £	£	£	£	

**Exclusive Rights of Burial (B) or Cremated Remains (C) in Earthen Graves**

Single Grave not exceeding 9' x 4' (99 years) (B)	£594.50	4%	£618.50	£0.00	£618.50	OS
Double Grave not exceeding 9' x 4' (99 years) (B)	£832.50	4%	£866.00	£0.00	£866.00	OS
Triple Grave not exceeding 9' x 4' (99 years) (B)	£930.50	4%	£967.50	£0.00	£967.50	OS
Single Grave not exceeding 9' x 4' (50 years) (B)	£297.50	4%	£309.50	£0.00	£309.50	OS
Double Grave not exceeding 9' x 4' (50 years) (B)	£416.00	4%	£432.50	£0.00	£432.50	OS
Triple Grave not exceeding 9' x 4' (50 years) (B)	£465.50	4%	£484.00	£0.00	£484.00	OS
Cremated remains only grave not exceeding 4' 6" x 4' (C)	£356.50	4%	£371.00	£0.00	£371.00	OS
Cremated remains only grave not exceeding 4' 6" x 4' (C) (child up to 12 years)	£100.00		£100.00	£0.00	£100.00	OS
<b>Exhumation:</b>						
Body	£517.00	4%	£537.50	£0.00	£537.50	OS
Cremated remains	£258.50	4%	£269.00	£0.00	£269.00	OS

**Monuments, Gravestones, Tablets & Monumental Inscriptions (Permission to erect) (Includes initial inscription)**

Headstone up to 18 inches (C)	£119.00	4%	£124.00	£0.00	£124.00	OS
Headstone 18 inches to 3ft (B)	£142.50	4%	£148.00	£0.00	£148.00	OS
Headstone over 3ft but under 4ft (B)	£258.50	4%	£269.00	£0.00	£269.00	OS
Small vase (up to 6 inches) (B) (C)	£51.50	4%	£53.50	£0.00	£53.50	OS
Vase (6 inches to 1ft) (B) (C)	£95.00	4%	£99.00	£0.00	£99.00	OS
Plaque (not exceeding 8" x 4" (fixed)) (B) (C)	£51.50	4%	£53.50	£0.00	£53.50	OS
Plaque (not exceeding 12" x 6" (fixed)) (B) (C)	£95.00	4%	£99.00	£0.00	£99.00	OS
Flat stone (not exceeding 12" x 12") (B) (C)	£95.00	4%	£99.00	£0.00	£99.00	OS
Flat stone (not exceeding 12" x 18") (B) (C)	£105.50	4%	£109.50	£0.00	£109.50	OS
Memorial figurine (not exceeding 12" (fixed)) (B) (C)	£95.00	4%	£99.00	£0.00	£99.00	OS
Memorial figurine (12" up to 24" (fixed)) (B) (C)	£113.50	4%	£118.00	£0.00	£118.00	OS
For each inscription after the first	£42.50	4%	£44.00	£0.00	£44.00	OS

**Registration Fees**

Per certified copy of a certificate of grant of exclusive Right of Burial	£68.00	4%	£70.50	£0.00	£70.50	OS
Per certified copy of entry in Register of Burials	£68.00	4%	£70.50	£0.00	£70.50	OS

**Copies of Certificates**

Permission to plant memorial tree	£77.50	4%	£80.50	£0.00	£80.50	OS
Permission to install memorial seat	£77.50	4%	£80.50	£0.00	£80.50	OS

**NB. Burial grounds are at Market Rasen & Springthorpe**



**Prosperous Communities Committee**
**Operational Services**

2019/20	Proposed Increase/decrease		2020/21	VAT Amount	2020/21 Charge Inc. VAT	VAT Rate
£	% Type	or £	£	£	£	
£8.55	3%		£8.85	£0.00	£8.85	05
£2.15	3%		£2.25	£0.00	£2.25	05
£0.65	3%		£0.70	£0.00	£0.70	05
£35.00			£35.00	£0.00	£35.00	05
£35.00			£35.00	£0.00	£35.00	05
£33.00			£33.00	£0.00	£33.00	05
£15.00			£15.00	£0.00	£15.00	05
£33.00			£33.00	£0.00	£33.00	05
£15.00			£15.00	£0.00	£15.00	05
£31.00	3%		£32.00	£0.00	£32.00	05
£4.00	3%		£4.15	£0.00	£4.15	05
£86.00	3%		£88.60	£0.00	£88.60	05
£0.00			£0.00	£0.00	£0.00	05

Prosperous Communities Committee

Crematorium

2019/20	Proposed Increase/decrease		2020/21	VAT Amount	2020/21 Charge Inc. VAT	VAT Rate
	£	% Type or £	£	£	£	
Cremation	£805.00		£805.00	£0.00	£805.00	X
Early start (09:00 & 09:45)	£650.00		£650.00	£0.00	£650.00	X
Direct Cremation (no attendance 08:45)	£450.00		£450.00	£0.00	£450.00	X
Body parts/slides and blocks	£75.00		£75.00	£0.00	£75.00	X
Saturday service (with discussion with Manager)	£1,127.00		£1,127.00	£0.00	£1,127.00	X
Late cancellation fee (cancellations within 72 hours of service)	£110.00		£110.00	£0.00	£110.00	X
Chapel fee (extension 20 minutes)	£175.00		£175.00	£0.00	£175.00	X
Chapel fee (extension 40 minutes)	£225.00		£225.00	£0.00	£225.00	X
Strewing/scattering of cremated remains from elsewhere	£55.00		£55.00	£0.00	£55.00	X
Webcast recording	£40.00		£40.00	£8.00	£48.00	S
Webcast recording (available for 28 days and download)	£45.00		£45.00	£9.00	£54.00	S
DVD recording (1st copy)	£50.00		£50.00	£10.00	£60.00	S
DVD recording (each subsequent copy)	£25.00		£25.00	£5.00	£30.00	S
Visual tribute (1 photograph)	£15.00		£15.00	£3.00	£18.00	S
Visual tribute (2-10 photographs) (slideshow played on a loop)	£40.00		£40.00	£8.00	£48.00	S
Video tribute (up to 5 minutes)	£35.00		£35.00	£7.00	£42.00	S
DVD containing the tribute (1st copy)	£25.00		£25.00	£5.00	£30.00	S
DVD containing the tribute (each subsequent copy)	£20.00		£20.00	£4.00	£24.00	S
Book of Remembrance (2 lines)	£75.00		£75.00	£15.00	£90.00	S
Book of Remembrance (each additional line) (to a maximum of 8	£8.33		£8.33	£1.67	£10.00	S
Book of Remembrance (illustrations)	plus Admin Fee £10-£30 dependent upon requirements	POA	POA	POA	POA	S
Miniature book (leather - 2 lines)	£90.00		£90.00	£18.00	£108.00	S
Miniature book (leather - 5 lines)	£110.00		£110.00	£22.00	£132.00	S
Miniature book (leather - 8 lines)	£120.00		£120.00	£24.00	£144.00	S
Memorial card (2 lines)	£40.00		£40.00	£8.00	£48.00	S
Memorial card (5 lines)	£60.00		£60.00	£12.00	£72.00	S
Memorial card (8 lines)	£70.00		£70.00	£14.00	£84.00	S
Additional inscription to existing books and cards	£18.33		£18.33	£3.67	£22.00	S
Floral design (available for 5 and 8 lines only)	£40.00		£40.00	£8.00	£48.00	S
Caskets *	£45.00		£45.00	£9.00	£54.00	S
Temporary deposit of Cremated remains per month after initial month	£10.00		£10.00	£2.00	£12.00	S
Witnessed scattering	£20.00		£20.00	£0.00	£20.00	X
Sanctum 2000 vault (leased for 10 years) **	£791.67		£791.67	£158.33	£950.00	S
Barbican memorial (space lease for 5 years) **	£192.50		£192.50	£38.50	£231.00	S
Mulberry Tree - per leaf, space leased for 5 years	£137.50		£137.50	£27.50	£165.00	S

\* If a casket is sold as part of a funeral package it will be exempt from VAT; if supplied on its own it will be standard rated

\*\* Sanctum 2000 vault/Barbican memorial/Mulberry tree - additional artwork/photo plaque can be provided - POA (plus Admin Fee £10-£30 dependent upon requirements)

**Prosperous Communities Committee**
**Trinity Arts Centre**

2019/20	Proposed Increase/decrease		2020/21	VAT Amount	2020/21 Charge Inc. VAT	VAT Rate
£	% Type	or £	£	£	£	
£55.00			£55.00	£11.00	£66.00	5
£180.00			£180.00	£36.00	£216.00	5
£280.00			£280.00	£56.00	£336.00	5
£55.00			£55.00	£11.00	£66.00	5
£216.00			£216.00	£43.20	£259.20	5
£340.00			£340.00	£68.00	£408.00	5
£75.00			£75.00	£15.00	£90.00	5
£595.00			£595.00	£119.00	£714.00	5
£65.00			£65.00	£13.00	£78.00	5
£230.00			£230.00	£46.00	£276.00	5
£375.00			£375.00	£75.00	£450.00	5
£65.00			£65.00	£13.00	£78.00	5
£275.00			£275.00	£55.00	£330.00	5
£450.00			£450.00	£90.00	£540.00	5
£95.00			£95.00	£19.00	£114.00	5
£13.33			£13.33	£2.67	£16.00	5
£20.00			£20.00	£4.00	£24.00	5
£65.83			£65.83	£13.17	£79.00	5
£115.83			£115.83	£23.17	£139.00	5
£115.83			£115.83	£23.17	£139.00	5
£222.50			£222.50	£44.50	£267.00	5
£13.33			£13.33	£2.67	£16.00	5
£5.00			£5.00	£1.00	£6.00	5
£4.17			£4.17	£0.83	£5.00	5
£3.75			£3.75	£0.75	£4.50	5

Box office commission for community production hire agreements is 10%

Box office commission for professional production hire agreements is 15%

\* concessionary prices eligibility are school children, those on income support, senior citizens, students and those on disability allowance